

Upper Midwest A-C Club  
Board Meeting Minutes  
McLeod Co. Fair Grounds  
November 10<sup>th</sup> 1pm  
Hutchinson, MN

**Call to order – 1:16pm**

**Roll call:** Present: Darrell Grams, Lori Miller, Joan Paulson, Cody Hager, Tom Foss, Lynn Bushard and Scott Overgaard. Arrived late: Joe Graunke Absent – Craig Buss

**Secretary's report:**

**Website & Facebook pages:** Scott pointed out that the Future Show Dates came off the page when the Fall Banquet info went up. Lori will contact April to get the future show dates back on the page. Fall Banquet info should also come off – Lori asks the board for ideas of what should appear on the home page of the website. Someone should write a recap of the Fall Banquet possibly. If anyone has photos taken at the banquet, please share. The Orange Spectacular Facebook page is still active and Lori contacted April to please follow up with Facebook on getting that taken down. Nothing new has been added to that page.

**List of Important Dates:** Lori asked for the board's help in compiling the list of dates that things need to be done and filed such as charitable gambling financials, sales tax returns, etc. We discussed the date to file reimbursement to Chamber of Commerce for the grant of reimbursement to the club for advertising. Darrell said he would see that this gets done every year. This is matching grant money that is available to us. Lori will scan the new logo out and specifications to everyone which is the requirement to receive the reimbursement.

**501(3)c Letters:** Letters have been sent to four individuals for donations made in 2018.

**Archives status:** It was clarified that Arlene would continue the membership archives as she has been doing and Lori would continue the Club related archives.

**Tractor & Golf Cart Registration Forms** – Lori presented the ROUGH first draft of the Safety Waiver Form. She will add the “No riders unless there is a seat” policy. We discussed the “No Dog” policy. We decided we would not add that to this form. Joan will contact Randy and see how he wants us to proceed and what the fairgrounds stance is on this policy. We tabled this issue pending Joan's findings.

**Minutes from prior meeting** – Lori made the correction that Craig sent about Paul Wright being the person who worked the field. Scott also pointed out that the prior minutes reflect Winter Wheat and it is now Rye due to the Winter Wheat not germinating. Lynn makes motion to approve prior minutes with these corrections being made – Tom seconded. Motion carries.

Treasurer's report:   Checking = \$139,590.80  
                          Scholarship = \$9,122.44  
                          TOTAL: \$148,713.24

The only bill not paid is Sky Printing for the fall newsletters printing and mailing and the tri-fold brochure that we had Nancy add the new/correct logo to. UPDATE: Darrell paid this bill prior to the conclusion of the Fall Banquet.

**Gary Agrimson Check #4612 written 2/18/2018 for \$50.00 – Never Cashed.**

**Memo is listed as Flowers for Richard. – Darrell will talk to Gary and tell him that we will change this to a donation in the books from him and remove the check as outstanding from the bank account. Approved to reclassify as a Donation.**

**2019 Toy Update:** The first installment on chopper has been paid. Somehow the order form hit the internet early. SpecCast notified Outback Toys and somehow it was released. Rich suggests that we give preference to our membership and past buyers first. Board agrees. Tariff - we will know in about 50 days if we will have a \$20/toy tariff. The current cost of the toy takes that into account. Last year's toy brought just over \$20 per unit profit for us. That's because SpecCast, with our approval, used the mold for a 444 with chute from our mold and offset the cost of our tooling by taking this into account. The same process will be applied to the 2019 Toy. SpecCast is going to make a Ford chopper from our mold but only after ours are sold out. Board approved Rich's idea to see that members get first crack at buying. Deadline for orders is March 31<sup>st</sup> Joe makes recommendation to order 10% more to allow for breakage that would be no more than 880 TOTAL units. Cody seconds – motion carries.

#### **Questions to the Treasurer:**

Lynn wanted to verify that Darrell doesn't sign reimbursement checks made payable to himself. That is correct, a second signer (Joan) always signs checks payable to Darrell and/or Shirley after seeing the reimbursement form and attached receipts.

A question was asked about shipping costs on the bailer – We received \$3,163.38 in shipping income on toys and paid SpecCast \$2,965.19 plus \$57.50 for toys shipped to Canada for a total of \$3,022.69 shipping cost.

Seeder issue – A question about what happened and why we got stuck with cost on a seeder. Bob addressed this issue. Didn't catch the full explanation but it had something to do with a seeder used that the Buss's had rented and the club paid the bill.

Lynn asked that the Farm News payments were in Advertising category. Joe explained the ads.

Hutch Chamber of Commerce – Lori has fixed the March 29, 2018 check entry in the books to reflect **2017** dues and October 2018 as **2018** dues.

Question was raised about a refund of storage fee to Aaron Barneson – It was clarified that the refund of storage fee was because we didn't have room in the shed and his implement was moved to Gary Agrimson's then Gary delivered it to Aaron's place in Wisconsin. It was also pointed out that Aaron donated a 70 foot belt to the club (which a donation letter was mailed for).

Vendor income is now broken out by Food, Quilt, Swap and Toy.

Lori was asked to email out financial reports prior to meetings so that the board could review and provide any feedback like the questions raised above. Great discussion!!  
Scott motions to approve Treasurer's report. Cody seconds - motion carries.

**Membership report:** Arlene Bushard reports that 382 newsletters were sent out. 12 renewals – 6 were 1 year renewals, 4 were 2 year renewals and 2 were 3 year renewals. 387 members as of yesterday November 9, 2018 – 34 are expired but have been contacted for renewals. Lori makes motion to approve – Darrell 2nds – motion carries.

**Bushard Report:** The following issues were brought up at the last meeting and never reached resolution and were not carried to Agenda for follow up/follow through. Lynn pointed out that we need to keep all outstanding items on the agenda until they are resolved. Whoever is writing the agenda needs to review the minutes from last meeting to create the new agenda. Board agrees.

Raffle Tractor Audit – Scott, Darrell and Lori worked on the audit of all expenses paid for raffle tractors and now feel confident that allocations are correct. Lori pointed out some of the confusion was two D-10 Tractor restorations/repairs being done in the same time period. Board agrees that this issue has been resolved.

Union Grove Show – Sept of 2019. This needs to stay on the agenda. We need banners and any other marketing items for that show. It's important that we come up with a plan and keep putting things together to promote our show and upcoming events. We will table this item to the next meeting but agree to keep this item on the agenda.

SpecCast Agreement Updated – Lori presented the final SpecCast agreement that Craig signed and submitted. Lori now has a copy of this signed agreement for the files.

Vendor Charges – We brought up again the issue of food vendors and the apparent “discrepancies” in how our fee is calculated. We will table to next meeting but agree to revisit how we charge vendors and come up with a plan.

**Scholarship committee** – Dale Heintz would like to visit the idea of replacing Randy Larson's seat on the committee. Committee hasn't heard from Randy at all in 2 years. Lynn pointed out that this would be a committee decision, not a board decision. Dale asked if there would be any objections to having Cody fill that seat or be added to the committee and the committee would leave Randy's seat as is for now. The board has no objections but reiterated that this is a committee decision. Tom makes a motion to add Cody to the scholarship committee – Darrell seconds to add Cody. Motion carries. Committee wants to know how they get funding. There is currently \$9,122.44 in the scholarship fund checking account. Dale asked if we should set up some guidelines for funding the scholarship fund. We discussed the toys that Peggy Liekwig donated for the scholarship fund. Lori asked what they are expecting in the fund. Not sure what the questions are but... How do we get enough things for the auction - When should we

have the auction. Band ran from 4 to 7 so can we do it on a band break. Bob said "Sure". We will get it on the schedule in the show guide for the 2019 show. We decided we would run the auction at 5:00pm or 5:30pm on Saturday.

### **Old business:**

**Honorary/Life/Charter members:** - Discussed the charter members (list attached) and Bob Paulsen to be added for lifetime membership.

Honorary Membership – Jerry Oxboro was given honorary membership years ago, the question on the floor is should he be honorary and do the bi-laws specifically deal with honorary members.

Arlene is confused – Nancy told Arlene to drop Jerry Oxboro's membership. Arlene called Jerry and asked him if he received the Fall newsletter and he said yes.

Arlene and Scott pointed out that Honorary Member & Lifetime Members are 2 different things. Honorary member is reviewed and renewed on an annual basis by the board. Honorary membership has no voting rights. Life members do NOT have to be reapproved every year and DO have voting rights. The board decided we would renew Jerry's honorary membership and give all charter members, including Bob Paulson the life member award at tonight's banquet. We agreed to revisit this issue each year at the September meeting and review/renew Honorary and upcoming/proposed Life Memberships. Larry Karg expressed that he doesn't want to be a life member, he wants to continue paying in dues. Lori pointed out he could direct his \$20/year to the scholarship fund or other donation. Joe made motion to review this in September at board Meeting and review statuses so they are ready for Fall Banquet. Lori seconded. Motion carries.

**Signs and displays for 2019 show** – Craig's agenda said Viking Sign has not completed a quote for signs. Scott proposed to get two more 4 x 12 large signs for south and east gates. \$300 for 2 signs. Gathering signs for 2021 – One large for 2021 which will be dated so it will go in the archives afterwards. Signs for McCormick's – currently on trailers. Darrell makes motion to purchase 3 4 x 12 vinyl signs so they are at each entrance gate at the fairgrounds and one 4 x 6 for Gathering in 2021 now from B&B Image Group and we will revisit purchasing additional signs at our next meeting. Joan seconds –Motion carries.

**Insurance for other club functions** - Darrell reiterated that we are covered for Pioneer Power, Owatonna and the Show and every other event that we would want to participate in, such as the water carnival in Hutchinson – June 18<sup>th</sup> and Winter – Santa Clause parade thing in December, that we would need insurance for those events. Bob said we do not need for Santa Clause parade because the city committed to covering him for that event. Do we want to include insurance for Union Grove? No – We can't take the tractor or sell tickets at that event so it is not needed. Lori makes motion that Darrell find out what it will cost to cover the Hutch Water Carnival. Scott seconded. Motion carries.

**Archives – Lori Miller & Arlene Buschard.** It was discussed and agreed that Lori will do all “Club Related” archives and Arlene will continue to do all “Membership Related” archives as she has been doing.

**New business:**

**Club shed/addition:** Larry brought the board up to speed with what happened at the commissioner’s/ fair board meeting on Monday, November 5<sup>th</sup>, 2018.

Actions - to decide to bring this to the membership and need their approval to proceed and perhaps a dollar amount that the club wants to spend.

Larry was at the County Board meeting on Monday to discuss the proposed club shed. County will come back on Dec 3<sup>rd</sup> with a yes or no decision and if a yes, with location for new shed. Possible locations are in current location and other is in new land that county is still working on acquiring but they will come back with an answer. Larry thinks we need the membership to agree to put about \$50,000 of club money into the project. Lynn makes a motion to have the club put \$50,000 toward the building dependent on membership approval. Darrell seconded. Motion carries. Board is recommending so we will bring it to the membership tonight.

**2019 show budget** - Anything that pertains to the show that the club spends money on. Let's set a budget for advertisers and so forth.

Scott is going to call KDUZ and cancel ALL ads and inform them that we will do NO MORE broadcasting of ads. The board feels the nearly \$3,000 spent on Ingraham Broadcasting and KDUZ/KARP would be much better utilized in other areas of advertising. Scott is going to take over the advertising tasks from Joe and make sure we get an application for the grant reimbursement from the Chamber by working with Darrell. Joe will continue to do Farm Collector and Antique Power, Plaques and Button. Lori will scan and email the Hutchinson Chamber grant info to all board members. The only item we have a budget on for the show is Entertainment – that budget is \$2,500.

Possibly add a clerk to the board position to work with Darrell, Lori and Joan. Also can the board receive the treasury report and bills received to the club? Also a report to what bills get paid and when. - Lynn would like to assist if he can. He has a great knowledge of a lot of this. No one really knew what this item was on Craig’s budget or exactly what was supposed to be addressed. Lori, Darrell and Joan expressed not needing a “clerk”. Lori has agreed to send all financial reports out to the board prior to meetings for their review.

**Insurance on Fuel Cell:** Lori confirmed the Fuel Cell Insurance bill dated 12/20/2017, itemized as follows:

Smithsonian Institute A/C Tractor Insurance - \$600.00  
Environmental Study (includes mileage & equipment from MN History Ctr) - \$251.64  
Maintenance & Preservation Care (1% of total Annual Utilities) - \$159.55  
TOTAL - \$1,011.19

Darrell will find out when the insurance on the fuel cell is due. The December 2017 bill was sent to Matt Wosmek's attention at his home address.

**Nomination Committee:** The board needs to establish a nomination committee for officers to run for the board as documented in the bi-laws. Lori suggests Arlene sharing the membership list and addresses and Lori will send a mailing to all members. Lori needs help drafting this letter. There was some concern of Arlene sharing the membership list with board members due to confidentiality. The board agrees the membership list should be available to all board members and will never be used for any purposes other than board approved reasons, such as this one.

Set dates for workshop meeting for the board, one in late December prior to January meeting and one in March prior to April meeting. Board agreed there is no need to meet in December prior to January meeting. Board set next meeting for January 19<sup>th</sup> at 1:00pm Location TBD – Joe will ask if we can possibly get the fair board office.  
April 13<sup>th</sup> Spring Membership meeting will be at 10:00am – Fairgrounds/Diner.

Everyone needs to get and wear their Director shirts to all meetings and Club functions.

Cody made motion for Larry and other board members to inquire if the 160 Diesel is still for sale and if so set up a date for a few members to go look at it and present to possibly purchase as a future raffle tractor. Scott seconded. Motion carries.

Adjourn meeting – Darrell makes motion to adjourn – Joe seconds – Motion carries.  
3:55pm